



State of New Hampshire Board of Veterinary Medicine

25 Capitol Street, Room 228
PO Box 2042

Concord, New Hampshire 03302-2042

Telephone: (603) 271-3706 Fax: (603) 271-1109

Website: www.nh.gov/veterinary E-Mail: pduncklee@agr.state.nh.us

Instructions/Checklist for Applicants

Following are instructions and information required to apply for veterinary licensure in New Hampshire. Should there be any questions regarding the licensure process, please contact this office at (603) 271-3706 or pduncklee@agr.state.nh.us.

All applicable items on the following checklist must be submitted prior to becoming licensed in New Hampshire. The licensing process must be completed within six months of the Board's receipt of any required information.

If licensed in another state/jurisdiction for the last five years but not practicing veterinary medicine for at least 1,000 hours per year for three of those years, it is required that the national board examination (NAVLE) be taken and passed prior to licensure.

The State Board Jurisprudence Examination and study material will be mailed to the applicant after all required information is received and approved. A Temporary Permit may then be requested (in writing) by the licensed New Hampshire veterinarian who will be responsible for supervising the applicant. The jurisprudence exam must be returned within 60 days at which time the Temporary Permit expires.

Licenses must be renewed annually by December 31. Twelve Board approved continuing education credits are required to have been obtained during this calendar year. This pertains to all new licensees except those who graduated from veterinary school during this calendar year.

Contact information for the ECFVG Program (graduates of non-AVMA accredited schools):

American Veterinary Medical Association (AVMA)

Telephone: 847-925-8070

Website: www.avma.org

E-mail: avmainfo@avma.org

Contact information for NBE/CCT or NAVLE score transfer:

American Association of Veterinary State Boards (AAVSB)

Veterinary Information Verifying Agency (VIVA) Telephone: 877-698-8482

Website: www.aavsb.org

E-mail: viva@aavsb.org

Checklist/requirements for veterinary licensure:

The following must be submitted to the New Hampshire Board of Veterinary Medicine at the above address:

___ Completed New Hampshire Application for Licensure with recent passport size photo attached

___ Fee: \$175 personal check or money order payable to NH Board of Veterinary Medicine

___ Curriculum vitae/resume, including names/telephone numbers of whom to contact at each practice address

___ Official transcripts sent directly to this office from veterinary college(s); transcribed if not in English

___ NBE/CCT or NAVLE scores **sent directly to the Board from Veterinary Information Verifying Agency (VIVA)**; a transfer form is available at www.aavsb.org; be aware that a passing score on the NBE and/or CCT in another state may not be passing in this state as the scores were determined at a different standard of deviation

___ Verification of Licensure **sent directly to the Board from each state, province or country** where the applicant has **ever** been licensed

___ Two letters of recommendation **sent directly to the Board from practicing veterinarians** who have detailed knowledge of the applicant's practice in the last five years (new graduates are exempt from this requirement)

___ A graduate of a foreign veterinary school which is not accredited by the AVMA must have successfully completed the Educational Commission for Foreign Veterinary Graduates (ECFVG) program or received a Certificate of Qualification issued by the Canadian Veterinary Medical Association. Confirmation must be sent directly to this office from the AVMA or Canadian VMA. The Program for the Assessment of Veterinary Education Equivalence (PAVE) is not accepted as an alternative in this state.